

# Innovative Solutions to Simplify Your Business

Enlist a trusted industry leader to help you attract, manage, pay, and retain the most qualified workers and grow your business.



# **Enhancing the Employee Experience**

Our employee-centric solutions support your HR needs throughout the entire employee experience and deliver a user-friendly platform that empowers employees to perform at their best.

# **Employee Self-Service and Mobile App**

Add new employees and invite them to register for a Paychex Flex® account where they can complete daily activities, view pay and tax information, and stay informed and engaged with business activities.

# Financial Wellness and Cashflow Assistance

Help workers meet their financial goals with a variety of tools and education, including short-term loans.

# Learning Management System

Make e-learning a priority at your business with online courses and learning journeys designed to help your employees stay educated, engaged, and focused while helping improve employee retention and reduce turnover.

# Paycheck Preview and Approval

Make it easy for employees to review their paycheck before payday with Paychex Precheck™ while helping you reduce payroll discrepancies and costly corrections.



93% of our clients want the ability to let employees review their paycheck, confirm it for accuracy, and report potential errors before payday

Paychex Client Survey - June 2022 - Clients surveyed 1-500+EE (N=300)

## **Software Integrations**

Explore our vast library of integrations available to enhance your employee's experience including OurPeople, Reward Builder, Names and Faces, and EasyLlama.

# **Tools for Talent Management**

Allow our solutions to work for your business. Recruit, retain, and develop top talent from our all-in-one HR platform.

# **Job Posting Website Integrations**

Integrate with job boards, including Indeed, to post jobs, schedule interviews, and handle hiring workflows which can save time and produce consistent results.

# Recruiting and Applicant Tracking

Allow our full solution to make the process easier for you and your job candidates by standardizing job posting, interview scheduling, and improving communication.

# **Pre-Employment Screening**

Gain more confidence in your employee screening process with a streamlined package of post-offer, pre-hire and post-hire background checks.

# Hiring and Onboarding

Make it easier to communicate, assign onboarding tasks, and acclimate new hires to your business culture with our paperless, digital onboarding experience.

# **Employee Handbook Builder**

Utilize our online handbook builder tool that provides access to federal and state policies. Customize your handbook with additional policies appropriate to your business needs.

# HR Resource Library

Access important human resources documents for your employees and your business.

# Performance Management

Engage and develop your employees with a simple and transparent performance review process, and digitally track communications with our customizable performance management system.

# **Document Management**

Access a centralized and secure file repository for company forms, policies, and references, plus employee documents and certifications.

Organizations with a strong onboarding process improve new hire retention by 82% and productivity by over 70%

Brandon Hall Group, 2022

# Software Integrations

Reach more quality candidates. Paychex customers receive a \$200 credit to sponsor their jobs on Indeed, the world's #1 job site\*\*\*. Post jobs directly to Indeed from our HR platform, Paychex Flex. We also offer integrations with LinkedIn, Zip Recruiter, TalentReef, CareerPlug, and Jobvite.



# Benefits, Insurance, and Retirement Services that Work for You

Paychex Insurance Agency goes beyond simply selling insurance. We partner with national insurance carriers to fit your benefit and budget needs. Our licensed insurance professionals can also review your benefit options to help you find the best solution for your business, at the right price.

#### **Benefits Administration**

Make your employee benefits easier to manage with access to more efficient recordkeeping, plus flexible plan designs, full-service administration, and employee self-service.

## **Retirement Services**

Paychex is the #1 provider of 401(k) plans in the country<sup>1</sup>. From finding a new plan, to enrollment and plan maintenance, we are here to help.

# **Group Health Benefits**

Attract and retain the best talent with access to cost-effective, comprehensive benefits packages adaptable to your business needs.

# **COBRA**

Integrate payroll with our COBRA service to reduce administrative tasks and paperwork.

Flexible Spending Account (FSA), Health Savings Account (HSA), and Health Reimbursement Arrangement (HRA)

Health benefits accounts can help you attract employees, reduce your tax bill, and control healthcare costs, especially in combination with a high-deductible health insurance plan.

# Premium Only Plan

Help employees save money by reducing their taxable income, which in turn helps reduce your company's payroll taxes.

## **Business Insurance**

Get complete business coverage for your organization, from a business owner's policy to workers' compensation, whether you're a small business, LLC, or have hundreds of employees.

# Software Integrations

Employee Navigator, CalSavers, and Budge.

**Explore Integrations Now** 

<sup>1</sup>Largest recordkeeper in the U.S. by number of plans as ranked by PLANSPONSOR magazine, 2022



# More Efficient Workforce Management

Easily manage payroll, HR, and benefits for your workforce with more than 160 standard reports and the ability to create custom reports, such as combining industry and benchmarking data to inform strategic talent decisions.

# **Custom Reporting and Analytics**

Efficiently manage HR, payroll, and benefits with more than 160 standard reports and the ability to create custom reports.

# **New Hire Reporting**

Meet state reporting requirements for new and rehired employees and independent contractors.

# **Labor Poster Kit**

Receive up-to-date printed or electronic federal and state posters for display in your workplace.

## Time and Attendance

Efficiently track time, manage schedules, and support compliance with our touchless clocking solutions and powerful Paychex Flex app.

# Labor Distribution and Job Costing

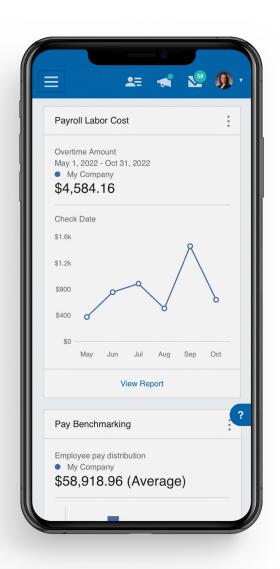
Organize expenses and determine which departments are most profitable and create labor assignments to your specifications and view your segmented data in reports.

# State Unemployment Insurance Service

Get assistance with managing your unemployment insurance claims and processes.

# Workers' Compensation Payment Service<sup>3</sup> or Report Service

Help maintain your cash flow and minimize the threat of large year-end policy audit payments by paying premiums based on actual wages with the Workers' Compensation Payment Service. Or get a Workers' Compensation Report allowing you to compare your actual WC responsibilities to what you are currently paying your provider.



#### Software Integrations

We integrate Paychex Flex with popular scheduling and time-keeping software for different industries - such as MindBody, Deputy, Timeco, Timeero, ThinkSight and When I Work.

**Explore Integrations Now** 

<sup>3</sup>Workers' Compensation Payment Service for Paychex payroll clients that have a workers' compensation policy through Paychex Insurance Agency, Inc. The Paychex Insurance Agency Workers' Compensation Payment Service is available in all states except North Dakota, Ohio, Washington, and Wyoming,"





# Flexible Payroll and Financial Support

Paychex Flex® is our scalable, all-in-one HR technology platform. Easy to set up and use with help from our implementation, HR, and compliance support experts, Paychex Flex delivers industry-leading solutions to help you attract, manage, pay, and retain the most qualified workers.

# **Payroll Processing**

Complete payroll online from desktop or mobile with the option to work with a dedicated payroll specialist. We can also integrate your payroll with HR and benefits for easier management.

# Payroll Tax Management Service

Automatically calculate, file, and pay payroll taxes from your account when required, so you can focus on running your business.

#### W-2s

Get your required employee tax forms for tax season.

# 1099s

Get your required independent contractor tax forms for tax season

# **Employee Pay Options**

Empower employees to review and select pay options including paper checks, direct deposit, tip disbursement for tipped employees, and pay cards.

# **Garnishment Payment Service**

Automatically deducts and remits garnished wages to the appropriate agency.

# General Ledger Service

Easily transfer payroll data to accounting software to create customizable and flexible reports and improve efficiency, workflow, accuracy, and accessibility.

# **Software Integrations**

We offer seamless software integrations for payroll and financial support with platforms including LCPtracker, Points North, Triplog, Tapcheck, and Core Commissions.



# Scalable HR Solutions for Your Business

Better HR drives better business results. Paychex is America's leading provider of outsourced HR services. Not only are we one of the first HR outsourcing providers, businesses throughout the country trust us with providing expertise for over two million of their worksite employees.

Paychex HR is our comprehensive suite of solutions designed to help you meet your business challenges. Paychex HR provides the knowledge, people, benefits, and technology you need to support you throughout the entire employee life cycle.

## **Dedicated HR Professional Guidance**

Let our experts deliver real answers to your HR issues, proactively identify and assess risk, and provide support when and how it works for you.

# **Compliance Support**

Get help planning, managing, and complying with applicable regulations and laws to help mitigate risk.

# Competitive Benefits Package

Offer Fortune 500-level benefits packages and more affordable insurance plans to help hire and keep workers.

# Safety Program

Work with a safety specialist who will assist you in developing appropriate safety training, protocols, and manuals that meet OSHA requirements related to your business.



# **Employee Discount Program**

Stand out in today's competitive labor market, strengthen retention efforts, and boost company culture through implementing these programs.

# **Employee Assistance Program**

Support the holistic well-being of your employees with work/life balance services, including counseling, virtual concierge, wellness tools, and legal consultations.

# HR technology

Streamline hiring, onboarding, employee development and performance management to stay connected with workers and increase employee engagement and productivity.

# Software Integrations

We are proud to continue our partnership with top integrations to provide our clients with industryleading products like NetSuite and Chally.

# Unleash the Potential in Your People, Business, and Future



# Trusted HR Strategy and Solutions

83% of Paychex clients state that Paychex improved overall HR processes and HR efficiency

Paychex Client Survey - June 2022 - Clients surveyed 1-500+EE (N=300)

# Payroll and Financial Support

We pay 1 in 12 U.S. workers\* (private sector) with over 32 million monthly user sessions

## Workforce Management

45.9 million monthly Paychex Time punches

# **Employee Experience**

97% of our clients say having employee self-service is very or extremely important to strengthening employee relationships

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# **Talent Management**

1.7 million employees onboard electronically

# Benefits, Insurance, and Retirement Services

#1 401k provider in the US¹ and Top 100 insurance agency²



# **Experience the Capabilities**

See why more than 730,000 businesses trust Paychex for HR, benefits, payroll, insurance. Contact Us to <u>Learn More</u>

